



Office use only

Received via: _____

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Complete this form if you would like to vary your class A or B aquaculture permit in line with section 148 of the *Fisheries Management Act 1994*. If a commercial farm development plan is needed to support your request, you will be advised of this in writing.

For more information, go to dpi.nsw.gov.au/fishing/aquaculture/forms/lease-permits

1. Permit holder details

Details required	Give details in space provided
Name of permit holder	
Mailing address of permit holder	Address Suburb State Postcode
Physical address of permit holder (cannot be a PO Box)	Address Suburb State Postcode
Preferred contact person	
Phone number for preferred contact	☐ Home ☐ Work ☐ Mobile Number: _____ If a mobile is provided, do you authorise for the mobile number to be used for SMS alerts? ☐ Yes ☐ No
Email address for preferred contact	

2. Permit details

The aquaculture permit you would like to vary.

Permit number	Permit class
AP	

3. Type of permit variation

What do you want to vary on your permit?

☐ Add new authorised species to the permit. Complete parts A and C.
☐ Add new lease area to the permit. Complete parts B and C.
☐ Add new authorised species and new lease area to the permit. Complete all parts.

4. Permit holder declaration

All permit holders must sign this declaration.

If the permit holder is a company, the declaration must be signed by two directors, or one director and a secretary. If the company is a sole director company, then the sole director must state this next to their name.

I/We, the undersigned:

1. Are authorised to make this request.
2. Acknowledge that all the information provided in this request is true and correct.
3. Understand that giving false or misleading information is a serious offence.

Permit holder name	Signature	Date

5. Payment of fee

When you submit your request, we will email you an invoice for the prescribed fee. Payment options will be provided on the invoice.

The invoice will be payable immediately. If payment is not made within a reasonable timeframe your request will be returned to you.

Aquaculture fee schedule dpi.nsw.gov.au/fishing/aquaculture/schedule

6. Submit your request

- Mail: DPIRD Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315
- Email: aquaculture.administration@dpird.nsw.gov.au
- Phone: Aquaculture Administration on 1300 603 845

Privacy collection notice

Your information is being collected by the Fisheries division of NSW Department of Primary Industries and Regional Development (the Department), Taylors Beach Road, Taylors Beach NSW 2315 for the purpose of managing the NSW aquaculture industry in line with the *Fisheries Management Act 1994 (FM Act 1994)*. Information collected on this application form is subject to the *Privacy and Personal Information Protection Act 1998 (PPIP Act 1998)*. You must provide the information for the Department to assess the application and to administer aquaculture leases and permits under the *FM Act 1994*. Information collected will be stored within the FishOnline system, as well as finance and records management systems, to which only authorised personnel have access. The information will be destroyed when no longer required.

The Department may use the information and disclose it to other authorised government or private sector agencies for related administration, regulation, research, and statistical reporting purposes. This may include, but is not limited to, purposes related to biosecurity matters, licensing with other agencies, industry extension and grant applications. Information collected may be disclosed to the Department of Planning, Housing and Infrastructure, who provides the Department with a financial service, or to an external debt collection agency for debt collection purposes when an overdue debt is payable under the *FM Act 1994* or the *Fisheries Management (Aquaculture) Regulation 2024*. Information collected may also be subject to other lawful requests for information such as applications under the *Government Information (Public Access) Act 2009* or subpoenas. The information may be pooled in a manner not identifying stakeholders to form industry-based statistics. Information collected may be publicly available on the NSW register of aquaculture permits in line with section 154 of the *FM Act 1994*.

Any email addresses collected may be used to electronically serve instruments if the customer has agreed to receive documentation electronically. You may access or correct your information by contacting the Department via Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315, or via email aquaculture.administration@dpird.nsw.gov.au. For more information, please refer to the Department's [Privacy Statement](#) and [Privacy Management Plan](#).

Part A –Add new authorised species

7. Species to be added to the permit

Provide the common and scientific name for the species you propose to cultivate.

Common name	Scientific name

If you need more room, please attach a separate page

8. Estuary that you want to cultivate the new species

What estuary do you intend to cultivate the new species in?

Estuary

Is the proposed new species already being cultivated on aquaculture leases in this estuary?

☐ Yes – go to Q9.
☐ No – provide additional information below.

Provide information on how you have consulted with local stakeholders about your proposal to grow this new species. Did they raise any social or economic concerns? Describe how you will mitigate any concerns or objections that have been raised?

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If you need more room, please attach a separate page

9. Lease area that you want to cultivate the new species

Do you want to cultivate the new species on all your leases in the above estuary, or specific leases in this estuary?

Note: if you apply for the new species to be added only to specific leases, then decide to add the species to more leases in the future, this will require a new request form and an additional fee.

- ☐ All leases in the estuary – you do not need to list all your leases below. Go to Q10.
- ☐ Specific leases in the estuary – please list these leases below.

Lease number	Lease number

If you need more room, please attach a separate page

10. Translocation of species from interstate

Do you intend to translocate the proposed species from interstate?

If the new species is listed as a prohibited species (for example, Pacific Oysters) under schedule 5 of the Fisheries Management (General) Regulation 2019, then you will need an import permit for this activity.

- ☐ No
- ☐ Yes - which state?

☐ Victoria

☐ Western Australia

☐ Queensland

☐ South Australia

☐ Tasmania

Part B – Add new lease area

11. Area to be added to the permit

Lease number	Estuary	Species to be cultivated

If you need more room, please attach a separate page

12. What cultivation methods do you intend to use on the new lease/s?

Part C – Review of environmental factors

Please answer all questions. Additional information may also be attached on a separate page.

13. Details of permit variation

- a. **Will the permit variation require any secondary work on the lease area/s other than normal lease activities?** Please provide details in the space provided to support your response.

☐ No

☐ Yes

- b. **Will the permit variation result in a significant change of methodology or intensification of activity on the lease area/s?** Please provide details in the space provided to support your response.

☐ No

☐ Yes

- c. **Will the permit variation require dredging or the construction of any additional infrastructure?** Please provide details in the space provided to support your response.

☐ No

☐ Yes

- d. **Will the permit variation be conducted in accordance with NSW Oyster Industry Sustainable Aquaculture Strategy and any other relevant industry or government standard, codes of practice, or guidelines?** Please provide details in the space provided to support your response.

☐ No

☐ Yes

- e. Will the permit variation be consistent with any existing or proposed Aquatic Reserve or Marine Park Management Plans that are in place for the location of the lease area/s? Please provide details in the space provided to support your response.

☐ No

☐ Yes

- f. Please indicate the duration and timing of the proposed aquaculture activity on the lease area/s.

☐ Short term commercial viability assessment

☐ For the term of the lease

☐ Other (please specify)

14.Environmental issues

- a. Will the permit variation have the potential to impact on the biological/habitat, aesthetic, archaeological, recreational, cultural, historical, scientific, or other environmental quality or value of the locality? Please provide details in the space provided to support your response.

☐ No

☐ Yes

- b. Will the permit variation result in any potential long-term effects on the environment in the area? Please provide details in the space provided to support your response.

☐ No

☐ Yes

- c. Will the permit variation result in any reduction in the range of beneficial uses of the environment? Please provide details in the space provided to support your response.

☐ No

☐ Yes

- d. **Will the permit variation have the potential to result in pollution of the environment?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- e. **Will the permit variation result in any environmental problems associated with the disposal of waste?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- f. **Will the permit variation result in any impact on the local or wider community?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

15. Threatened species

Information about the possible presence of threatened species, population, ecological communities, or habitat in the area, can be obtained from the Department of Climate Change, Energy, the Environment and Water [Protected Matters Search Tool: Interactive Map \(awe.gov.au\)](#), [NSW Biodiversity and Conservation Trust](#) and NSW Department of Primary Industries and Regional Development threatened species websites.

- a. **Will the permit variation disrupt the life cycle of a threatened species, such that a viable local population of a threatened species is likely to be placed at risk of extinction?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- b. **Will the permit variation likely to disrupt the life cycle of a threatened species and therefore significantly compromise the viability of an endangered population?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- c. **Will the permit variation likely to remove a significant area of known habitat of a threatened species?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- d. **Will the permit variation affect an area of critical habitat?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes

- e. **Will the permit variation potentially push a threatened species, population or ecological community to the limit of its known distribution?** Please provide details in the space provided to support your response.

- ☐ No
☐ Yes